

To: All Volleyball International Referees & Candidates  
Cc: ERC Members  
Volleyball Referee Delegates  
Presidents of National Refereeing Commission

Luxembourg, 2<sup>nd</sup> December 2021

**Subject: 2021-2022 CEV Volleyball International Referees & Candidates- Instructions & Update**

Dear International Referees & Candidates,

The 2021-2022 season already started few weeks ago, and the time has come for ERC to share again some key points and important information, which you are all asked to follow very strictly :

### CEV Database

- All International Referees & Candidates are asked to update their personal details in the [CEV Database](#), including: postal address, phone number(s), email address, and uniform size;
- Please indicate only one email address in your personal area. In case you have two or more email addresses in your personal area, please keep only one and remove the others;
- In case your "departure airport" needs to be corrected or updated, please inform the CEV Office ([referee@cev.eu](mailto:referee@cev.eu)) since you cannot edit this data by yourselves. Departure airports must be international airports.
- Pictures: all International Referees & Candidates are asked to update as soon as possible their picture in the Database with a recent picture, in passport format, with plain and clear background, and in official international refereeing uniform – see the example below: correct format:



### Unavailabilities for CEV competitions

By default, all International Referees & Candidates are indicated in the CEV system as **available** for the whole season period. The periods where you are not available for CEV nominations must be manually inserted as soon as you know them! We have again too many last minute cancellations and changes because of referees who did not keep their information up-to-date... and that's not acceptable anymore. You must indicate all the periods where you are not available, for any reasons (FIVB nominations, nominations as **second** referee for CEV competitions, private or business reasons, illness, etc.)

In order to help you in this task, the CEV Competitions calendars are available on the CEV website: [Cups calendar](#).

### Travel to a CEV game or competition

- Once officially nominated for a game, you will be contacted by the organizer in order to arrange your international transportation. Please always keep in mind that the clubs have budget restrictions so be mindful when making personal requests to organizers.
- The [CEV Volleyball Competitions Regulations 2021/2022](#) (p. 60) give detailed instructions to be followed by organizers and International Referees & Candidates when booking a flight ticket.

- In case the CEV or the organizer do not find any convenient flight from the airport indicated in the personal area of the CEV Official, they have the right to search for flights from the next international airport.
- Any exchange of information between the referees and the organizers requires you to copy your respective National Federations in order they can intervene should there be any issues.
- Travel by car is of course possible, only with prior ERC approval. In case you want to apply for travelling by car, please use the appropriate CEV Form (attached) and strictly follow the instructions.

### Referees Duties

- The International Referees must have access at any time to official refereeing documents, and are obliged to take part to the Preliminary Inquiry.  
All Official Documentation for International Referees are available under the following link:  
<https://inside.cev.eu/documents/volleyball-documents/>
  - o FIVB Volleyball Rules 2021–2024
  - o FIVB Refereeing Guidelines and Instructions
  - o FIVB Rules Of The Game Casebook
  - o Official Match Protocols
  - o Challenge System Regulations
- Before the game, as soon as possible, referees are required to instruct the line-judges, scorers and the other court personnel in an appropriate way. They also must examine the court equipment to ensure it meets CEV requirements, especially the Electronic Score Sheet equipment, ES Bench, & ES Referee tablets.
- Referees are required to report to ERC President and ERC Secretary on any issue they faced during officiated matches, especially if during the game they had to give a penalty, an expulsion or a disqualification. This must be done immediately after the match, sending an email to: [bjelic@cev.eu](mailto:bjelic@cev.eu) and [digiacomio@cev.eu](mailto:digiacomio@cev.eu) (Cc: [referee@cev.eu](mailto:referee@cev.eu)).
- Following some recent cases, ERC needs to re-insist on the fact that the use of a **mobile phone** is strictly forbidden for all members of the refereeing crew, from the moment they enter on the court before the warm up, until the moment they leave the court at the end of the game.

### Medical

- **COVID19:** The updated CEV Competitions Hygiene Guidelines are now available on the CEV website: <https://inside.cev.eu/documents/>  
All International Referees & Candidates are requested to read them very carefully.
- International Referees & Candidates who are not available to officiate for medical reasons are asked to inform the CEV and the ERC as soon as possible, providing them with a medical certificate which mentions the unavailability period, and to update their availabilities accordingly in the CEV Database.
- According to the FIVB Medical Regulations, a pregnant International Referee or Candidate is not allowed to officiate from the 6<sup>th</sup> month of pregnancy, until she provides CEV again with a new medical form (after the birth) attesting that she is medically allowed to officiate as International Referee. Pregnant Referees are asked to inform the CEV Office as soon as possible about their pregnancy, in order to anticipate and to avoid the nomination of Referees who will be pregnant for more than 6 months at the time of the competition.

### IMSSA Cards

The new IMSSA (insurance for CEV Officials) cards will be sent out in the next days to all International Referees & Candidates, so please double check asap your postal address within the CEV Database and correct it if needed. We would like to stress that even without the card physically in your hands you are covered by the IMSSA insurance, and in case you need help from them or need any attestation document, you can go to their website, login with the below information, and follow the indicate procedure.

<http://www.imssa.org>

Member: CEV

Password: 22AYCA094183



## CEV Referee Academy

The [CEV Referee Academy](#) is aimed to provide all Volleyball International Referees & Candidates with continuous education and various content. The International Referees & Candidates are notified by email every time there is a course update, a new course or a new test available on the platform.

Please be informed that we recently launched two new courses:

- A new series of (short) interviews with top International Referees.  
The interviews will be released one by one until the end of the year 2021 – beginning of 2022.
- a new module with all material (video recordings and Powerpoint presentations) from the 4<sup>th</sup> *Seminar for Young and Talented Referees*, held in August 2021 in Belgrade, Serbia.  
That particular module is not mandatory to be followed, but of course you are strongly advised to take a little bit of your time to watch the videos and consult the documents for your personal refereeing development.

## Communication from CEV and ERC:

All official information will be sent by email to the International Referees & Candidates, but they will also be published on the CEV Referee Academy, where there is a news board. Therefore, we advise you to visit the CEV Referee Academy on a regular basis in order to make sure that you did not miss any important information.

We thank you for your attention and your commitment to our beloved sport. Please do not forget that the spotlights must be focused on the players only. The International Referees & Candidates are required to deliver high-level performances, always giving priority to the dialogue with the players and the coaches.

If you have questions or need further information, please do not hesitate to contact the ERC or the CEV Head Office, Technical and Development Department, Mr François WATTHEZ, [referee@cev.eu](mailto:referee@cev.eu)

Yours sincerely,



Zorica BJELIC  
ERC President